



**FIRST UNITED PRESBYTERIAN CHURCH OF TARENTUM
APPLICATION FOR PROPERTY USAGE
AND
RELEASE AND INDEMNIFICATION**

The undersigned hereby apply for permission to enter and use the property of the First United Presbyterian Church of Tarentum for the purpose of a **Wedding Rehearsal and Wedding.**

Wedding Rehearsal Date: _____ Time: _____

Wedding Date - _____ Time: _____ Estimated Number of People: _____

Room (s) Requested: _____

Contact Person: _____ Telephone: _____

Address: _____

E-Mail Address: _____

2nd Contact Person _____ Telephone _____

Address: _____

E-Mail Address _____

The First United Presbyterian Church of Tarentum, as a mission within the community, allows its facilities to be used for non-church activities. However, because of the liability implications for the church from members of the non-church group or the public who would be coming into the church property because of this non-church activity, we must ask you for the following commitment before we can allow your requested group usage:

WAIVER, RELEASE, ASSUMPTION OF RISK AND INDEMNIFICATION

I/Our group voluntarily assumes all risks and responsibility for the physical condition and for any injuries or damages to the person or property which group members might sustain as a result of that participation.

I/We voluntarily release, discharge and indemnify the First United Presbyterian Church of Tarentum, its Pastor, Session, Officers, Employees, Members and Agents for any liability resulting from any injury or damages to group members' person, public invitee person or property due to negligence, carelessness, or any other fault.

I/We understand that this Waiver, Release, Assumption of Risk and Indemnification are binding upon the heirs, personal representatives, legal representatives, successors and assigns. By the signature below, I/We acknowledge that I/We have read this Waiver, Release, Assumption of Risk and Indemnification and fully understand its terms, conditions, and meaning.

(Signature of Applicant) _____ (Date)

(Signature of Witness) _____ (Date)

Application approved by Property Committee on _____ Session on _____
(Date) (Date)

RETURN APPLICATION TO CHURCH OFFICE, OR BY FAX (724-224-5225), OR EMAIL TO



OFFICE@FUPCT.ORG

FIRST UNITED PRESBYTERIAN CHURCH OF TARENTUM

PO Box 2 * 913 Lock Street, Tarentum PA 15084-1041

Phone: 724-224-2550 Fax: 724-224-5225

office@fucpt.org * www.fucpt.org

TODAY'S DATE _____

WEDDING INFORMATION AND RESERVATION FORM

WEDDING DATE & TIME _____

REHEARSAL DATE & TIME _____

BRIDE'S FULL NAME _____

ADDRESS _____

E-MAIL _____

HOME PHONE

MOBILE PHONE

WORK PHONE

MEMBER OF FUPC ? Y _____ N _____

IF NOT A MEMBER OF FUPC, ARE YOU A MEMBER OF ANOTHER CONGREGATION? Y _____ N _____

NAME AND ADDRESS OF CONGREGATION _____

GROOM'S FULL NAME _____

ADDRESS _____

E-MAIL _____

HOME PHONE

MOBILE PHONE

WORK PHONE

MEMBER OF FUPC ? Y _____ N _____

IF NOT A MEMBER OF FUPC, ARE YOU A MEMBER OF ANOTHER CONGREGATION? Y _____ N _____

NAME AND ADDRESS OF CONGREGATION _____

ADDRESS AFTER THE WEDDING _____

PROPERTY COMMITTEE APPROVAL DATE		SESSION APPROVAL DATE	
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*****CONTINUED ON REVERSE*****

ABOUT THE WEDDING

NUMBER OF ATTENDANTS _____

BRIDESMAIDS _____ GROOMSMEN _____ FLOWER GIRL _____ RING BEARER _____

FLORIST _____ PHONE(S) _____

PHOTOGRAPHER _____ PHONE(S) _____

SOLOIST(S)/INSTRUMENTALIST(S)? Y _____ N _____ IF YES, PROVIDE NAME(S) AND PHONE(S) _____

WEDDING BULLETIN PREPARATION BY CHURCH SECRETARY? * Y _____ N _____

WEDDING BULLETIN PROVIDED BY CHURCH? * Y _____ N _____

WEDDING BULLETIN PROVIDED BY INDIVIDUAL? Y _____ N _____

CHANCEL CANDELABRA? * Y _____ N _____

COMMUNION TABLE CANDELABRA? * Y _____ N _____

PEW CANDELABRA? * Y _____ N _____

RECEPTION LOCATION _____

ANYTHING ELSE THE CHURCH SHOULD KNOW ABOUT YOUR WEDDING CEREMONY? _____

** See Schedule of Donations, Costs and Fees*

ABOUT THE BRIDE

DATE OF BIRTH _____ BAPTIZED Y _____ N _____

OCCUPATION _____ EMPLOYER _____

PRIOR MARRIAGE? Y _____ N _____ IF SO, HOW DID MARRIAGE END? _____

PARENTS' NAMES AND ADDRESS(ES) _____

NAMES OF SIBLINGS _____

ABOUT THE GROOM

DATE OF BIRTH _____ BAPTIZED Y _____ N _____

OCCUPATION _____ EMPLOYER _____

PRIOR MARRIAGE? Y _____ N _____ IF SO, HOW DID MARRIAGE END? _____

PARENTS' NAMES AND ADDRESS(ES) _____

NAMES OF SIBLINGS _____

ABOUT YOUR CHRISTIAN FAITH

DO YOU WORSHIP IN CHURCH REGULARLY? Y _____ N _____ TOGETHER? Y _____ N _____

DO YOU PRAY REGULARLY? Y _____ N _____ TOGETHER? Y _____ N _____

DO YOU READ THE BIBLE? Y _____ N _____ TOGETHER? Y _____ N _____

WILL YOU CONTACT YOUR PASTOR IF ANY SPIRITUAL/MARRIAGE NEEDS ARISE? Y _____ N _____

WHERE WILL YOU WORSHIP AFTER MARRIAGE? _____



First United Presbyterian Church

PO Box 2 * 913 Lock Street

Tarentum PA 15084-1041

724 224 2550

office@fupct.org

Schedule of Donations

Wedding of Church Members and Families

	Donation
Sanctuary	No Charge
Fellowship Hall (Includes Kitchen)	No Charge
Minister	\$250
Organist	\$200
Organist when accompanying vocal/instrumental soloist	\$225
<i>Fee and payment arrangements to be made between Soloist and Bridal Party</i>	
Custodian	\$200
Custodian with Church Reception	\$225
Wedding Coordinator	\$125
Candles – Candelabra	No Charge
Pew Candles	No Charge
Secretary - Wedding Bulletins	\$25/100
<i>Bulletins are available at cost</i>	

- All donations must be made to the Church Office **two (2) weeks** prior to the wedding.
- Checks for individuals (Minister, Organist, Custodian, Secretary, and Wedding Coordinator) should be made payable to **each person**. Please contact the office for a list of names.
- All fees are non-refundable.
- Additional charges may apply for “off-site” weddings. Please contact the pastor for more information.



First United Presbyterian Church
 PO Box 2 * 913 Lock Street * Tarentum PA 15084-1041
 Phone: 724-224-2550 * Email: office@fupct.org

Schedule of Donations Wedding of Non-Members

	Donation
Sanctuary	\$550
Fellowship Hall (Includes Kitchen)	\$350
Minister	\$325
Organist	\$275
Organist when accompanying vocal/instrumental soloist	\$325
<i>Fee and payment arrangements to be made between Soloist and Bridal Party</i>	
Custodian	\$250
Custodian with Church reception	\$300
Wedding Coordinator	\$150
Candles – Candelabra	\$40
Pew candles	\$40
Secretary - Preparation of Wedding Programs	\$75/100
Preparation of Church-Provided Wedding Programs	\$100/100
Additional Wedding Programs	\$25/100

- All fees must be turned into the Church Office **two (2) weeks** prior to the wedding.
- Checks for Sanctuary, Social Hall, Wedding Programs, and Candles are to be made **payable to First United Presbyterian Church**.
- Checks for individuals (Minister, Organist, Custodian, Secretary, and Wedding Coordinator) are to be made **payable to each person**. Please contact the office for a list of names.
- All fees are non-refundable.
- Additional charges may apply for “off-site” weddings. Please contact the pastor for more information.